PHARMACEUTICAL MEDICINE REPRESENTATIVE

ROLE & RESPONSIBILITIES

The College's Council is made up of elected Office Bearers, appointed Office Bearers, directly elected Fellows, and representatives from the Trainees and Members' Committee, Lay Committee, and other Faculties and Colleges. The Council has oversight of all clinical, professional and health policy matters and may exercise such other functions as are delegated to it by the Board of Trustees. Council has responsibility for the appointment of Office Bearers and for the election of candidates to Fellowship, and Regional Adviser posts.

The Pharmaceutical Medicine representative is appointed by Council to:

- Represent the needs and interests of our Fellows and Members who are also members of the Faculty of Pharmaceutical Medicine.
- Bring their expertise on pharmaceutical medicine to Council.
- Act as an ambassador for the College in their respective specialty.

The role holder will not report directly to the Faculty of Pharmaceutical Medicine (FPM) but must be a Fellow of the FPM.

DURATION OF POST:

The role holder shall be appointed for one term (3 years) and then be eligible for re-appointment for one further term.

KEY AREAS OF RESPONSIBILITY:

Governance & Strategy

- Contributing to the strategic direction and governance of the College through Council.
- Attendance at Council meetings.
- Active participation in achieving the strategic aims of the College by supporting the work of Regional Advisers.

Membership (encompasses Fellowship)

- Growing the number of Collegiate Members across their constituencies.
- Proactively identifying and encouraging suitable nominations for Fellowship.

Education and Events

- Working to promote the College's educational and events programme.
- Promoting the College as the preferred CPD registration centre for Fellows and Collegiate Members.

Communications

- Promoting College communications and activities to local markets and interested parties.

MRCP (UK) Examinations

- Promoting Edinburgh as the preferred College of entry for PACES candidates.

Attendance at Council and Ceremonial Events

Members of Council are expected to attend all meetings of Council (usually 4 a year), any (now rare) General Meetings of the College, the Annual Meeting of the College, and whenever possible, the New Fellows' Admission Ceremonies and MRCP (UK) Diploma Ceremonies held throughout the year.

Participation in Committees or Short Working Life Groups

Council Members may also be required to join other College committees or short-life working groups as Council representatives. The dates of these commitments are "linked" together as far as possible to limit time spent travelling to the College and video and telephone links are available for many committee meetings. There are, in addition, a small number of formal dinners throughout the year.

Expenses

This role is honorary, but reasonable travel and other expenses incurred during the discharge of duties will be reimbursed.

Please contact The Secretary, Dr Lesley Dawson FRCP Edin, Secretary, if you have any questions about the responsibilities of serving on Council at: l.dawson@rcpe.ac.uk

This College is committed to improving equality, diversity and inclusivity, and that College representation should reflect the diversity of the medical workforce. We therefore welcome participation by all Fellows whatever their gender, ethnicity, age, religion, disability or sexual orientation.