

Associate Clinical Editor of the *Journal of the Royal College of Physicians of Edinburgh*

About the JRCPE

The *Journal of the Royal College of Physicians of Edinburgh* is a peer-reviewed publication, published in print on a quarterly basis and distributed to over 8,500 Fellows and Members worldwide. All content is published online on an open access basis on the RCPE website. The journal is indexed in Medline, Embase, Emerging Sources Citation Index (ESCI), Directory of Open Access Journals (DOAJ), Scopus and Google Scholar.

The *JRCPE* has three distinct sections (Clinical, Education, and History and Medical Humanities) that reflect the main areas of coverage and interest. These feature a mixture of unsolicited and invited submissions from all grades of doctors.

The *JRCPE* has a strong educational ethos in which our Editors work closely with authors to improve submissions that we believe have merit but would benefit from refinement.

Job Description

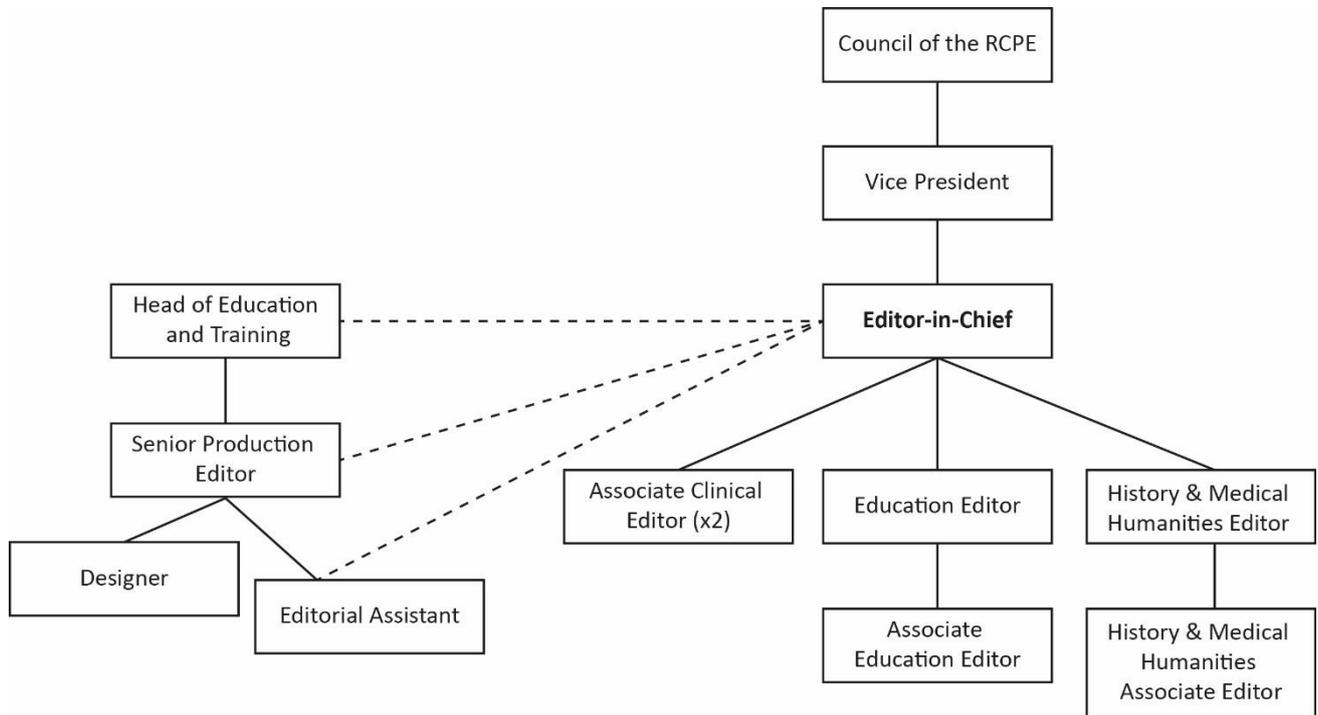
Duties

- After approval by the Editor-in-Chief, reviewing all new submissions to the Clinical Section to ensure that papers are of a high quality and related to the Journal's areas of interest;
- Contributing to the identification of peer reviewers;
- Considering peer reviewers' comments, identifying required modifications and requesting these from the authors;
- Approving and rejecting manuscripts;
- Regular commissioning of content linked to the Journal's areas of interest;
- Editing manuscripts to ensure they meet clinical standards, in collaboration with the Senior Production Editor who carries out substantive editing for style, clarity and consistency, where necessary;
- Contributing to discussions regarding the Journal's editorial direction, suggesting topics for future papers and editorials and contributing to forward planning;
- Participating in quarterly Editorial Board meetings (video-linking or Skype will be used to facilitate remote participation).

Selection Criteria

- Fellow or Member of the Royal College of Physicians of Edinburgh
- Consultant level
- Currently working in a medical specialty and with experience of working within general/acute medicine
- Well-established clinical or academic networks
- Strong networking skills and comfortable networking outwith own circles
- Experience of editing or reviewing medical or scientific papers
- Strong publication record
- Demonstrable interest in medical developments, research, quality improvement and standards of clinical practice
- Highly developed verbal and written communication skills
- Social media skills are desirable
- Keen eye for detail

Organisational Reporting Structure



Appointment

The successful candidate will be appointed for up to 3 years.